



Child Safeguarding Statement and Risk Assessment

For:	Presentation College, Bray
At:	Putland Road, Bray, Co. Wicklow A98P270

This school is a: (tick appropriate) ☐ primary ☒ post-primary ☐ special school

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Martin Locke

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Ronan Coffey

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

Martin Locke

(In schools this person is the DLP)

Relevant Person can be contacted on:

01 2867517	mlocke@presbray.com
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Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.

Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

Carol Mooney

In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- ☐ Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- ☐ Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- ☐ Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- ☐ Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- ☐ Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- ☐ Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.
- ☐ Adhere to the above principles in relation to any vulnerable adult.

Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024)*, and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

> Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

~ Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

> Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children

- ~ The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.
- ~ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

> Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm

- ~ The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:
 - ~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.
 - ~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.
 - ~ The school encourages board of management members to avail of any relevant training and complete child protection training.
 - ~ The board of management ensures that records of all staff and board member child protection training are maintained.

> Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla

- ~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

> Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons

- ~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

> Procedure for Appointing a Relevant Person (In schools this person is the DLP)

- ~ There is a procedure in place for appointing a relevant person.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025*, the board of management carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

Note: The procedures and measures in place outlined above, are not intended as an exhaustive list. Individual boards of management shall also include in this section such other procedures and measures that are of relevance to the school.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

Child Safeguarding Risk Assessment

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
1.	Daily arrival and dismissal of pupils	Risk of pupils being harmed on way to /leaving school premises by another pupil/school personnel	All school personnel are provided with a copy of the school's Child Safeguarding Statement/Risk Assessment along with Child Protection procedures. School personnel are required to adhere to the Children First Act 2015 (addendum 2019/2025) as well as supporting best practice guidance set out in National Guidance for the Protection and Welfare of Children 2017. The school has a Code of Behaviour and an Anti-Bullying policy (Bi Cinealta) to prevent and address bullying in schools. The school has in place yard supervision procedures to ensure appropriate supervision of pupils at dismissal and breaks and in respect of specific areas such as toilets, changing areas etc.
2.	Recreation breaks for pupils	Risk of pupils being harmed on school premises during break times by another pupil/school personnel	All school personnel are provided with a copy of the school's Child Safeguarding Statement/Risk Assessment along with Child Protection procedures. School personnel are required to adhere to the

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			Children First Act 2015 (addendum 2019/2025)as well as supporting best practice guidance set out in National Guidance for the Protection and Welfare of Children 2017. The school has in place yard supervision procedures to ensure appropriate supervision of pupils at dismissal and breaks and in respect of specific areas such as toilets, changing areas etc. The school has a Code of Behaviour and an Anti-Bullying policy (Bi Cinealta) to prevent and address bullying in schools.
3.	Classroom Teaching	Risk of pupil being harmed in classroom by another pupil/member of school personnel	All school personnel are provided with a copy of the school's Child Safeguarding Statement/Risk Assessment along with Child Protection procedures.School personnel are required to adhere to the Children First Act 2015 (addendum 2019/2025)as well as supporting best practice guidance set out in National Guidance for the Protection and Welfare of Children 2017. The school has a Code of Behaviour and an

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			Anti-Bullying policy (Bi Cinealta) to prevent and address bullying in schools.
4.	One to One teaching	Risk of pupil being harmed in classroom by a member of school personnel	All school personnel are provided with a copy of the school's Child Safeguarding Statement/Risk Assessment along with Child Protection procedures. School personnel are required to adhere to the Children First Act 2015 (addendum 2019/2025) as well as supporting best practice guidance set out in National Guidance for the Protection and Welfare of Children 2017. The school has in place procedures for one to one teaching activities.
5.	One to one learning support	Risk of pupil being harmed in classroom by a member of school personnel	All school personnel are provided with a copy of the school's Child Safeguarding Statement/Risk Assessment along with Child Protection procedures. School personnel are required to adhere to the Children First Act 2015 (addendum 2019/2025) as well as supporting best practice guidance set out in National Guidance for the Protection and Welfare of Children 2017. The school has in place procedures for one to

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			one Learning Support teaching activities.
6.	One to one counselling	Risk of pupil being harmed in classroom by a member of school personnel	All school personnel are provided with a copy of the school's Child Safeguarding Statement/Risk Assessment along with Child Protection procedures. School personnel are required to adhere to the Children First Act 2015 (addendum 2019/2025) as well as supporting best practice guidance set out in National Guidance for the Protection and Welfare of Children 2017. The school has in place procedures for one to one counselling.
7.	Outdoor teaching activities	Risk of pupil being harmed by a member of school personnel	All school personnel are provided with a copy of the school's Child Safeguarding Statement/Risk Assessment along with Child Protection procedures. School personnel are required to adhere to the Children First Act 2015 (addendum 2019/2025) as well as supporting best practice guidance set out in National Guidance for the Protection and Welfare of Children 2017.
8.	Online teaching and learning remotely	Risk of harm due to inappropriate use of online	The school has an AUP in place, to include provision for online

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		remote teaching and learning communication platforms, such as an uninvited person accessing the lesson link, pupils being left unsupervised for long periods of time in breakout rooms.	teaching and learning remotely, and has communicated this policy to parents.
9.	Sporting Activities	Risk of pupil being harmed by a member of school personnel, external sports coach or volunteer or by another pupil.	All school personnel are provided with a copy of the school's Child Safeguarding Statement/Risk Assessment along with Child Protection procedures. School personnel are required to adhere to the Children First Act 2015 (addendum 2019/2025) as well as supporting best practice guidance set out in National Guidance for the Protection and Welfare of Children 2017. The school has a Code of Behaviour and an Anti-Bullying policy (Bi Cinealta) to prevent and address bullying in schools. The school has in place procedures for the use of external sports coaches. The school adheres to the requirements of the Garda vetting legislation.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			The school ensures all new personnel are provided with a copy of the Child Safeguarding Statement and Risk Assessment.
10.	School outings	Risk of pupil being harmed by a member of school personnel, a member of staff of another organisation or other person where the pupil is participating in out of school activities eg school outings/trips. Risk of harm due to inadequate supervision of pupils while attending out of school activities.	The school has in place a policy and clear procedures in respect of school outings. The school has adequate supervision in place for all trips/outings.
11.	School trips involving overnight stay	Risk of pupil being harmed by a member of school personnel, a member of staff of another organisation or other person where the pupil is participating in out of school activities eg school outings/trips. Risk of harm due to inadequate supervision of pupils while attending out of school activities.	The school has in place a policy and clear procedures in respect of school outings. The school has adequate supervision in place for all trips/outings. The school has in place a Tours policy.
12.	School trips involving foreign travel	Risk of pupil being harmed by a member of school personnel, a	The school has in place a policy and clear procedures in respect of school outings and

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		member of staff of another organisation or other person where the pupil is participating in out of school activities eg school outings/trips. Risk of harm due to inadequate supervision of pupils while attending out of school activities.	tours, domestic and foreign. The school has adequate supervision in place for all trips/outings. The school has in place a Tours policy.
13.	Use of toilet/changing/shower areas in school	Risk of harm due to bullying a child.	The school has a Code of Behaviour and an Anti-Bullying policy (Bi Cinealta) to prevent and address bullying in schools. The school has in place yard supervision procedures to ensure appropriate supervision of pupils in respect of specific areas such as toilets, changing rooms etc.
14	Annual Gala Day	Risk of pupil being harmed by a member of school personnel or by another pupil.	All school personnel are provided with a copy of the school's Child Safeguarding Statement/Risk Assessment along with Child Protection procedures. School personnel are required to adhere to the Children First Act 2015 (addendum 2019/2025) as well as supporting best practice guidance set out in National Guidance for the Protection and Welfare of Children 2017.

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			The school has a Code of Behaviour and an Anti-Bullying policy (Bi Cinealta) to prevent and address bullying in schools. The school complies with the agreed disciplinary procedures for staff.
15.	Use of off-site facilities for school activities	Risk of pupil being harmed by a member of school personnel, a member of staff of another organisation or other person where the pupil is participating in out of school activities eg school outings/trips. Risk of harm due to inadequate supervision of pupils while attending out of school activities.	The school has in place a policy and clear procedures in respect of school outings. The school has adequate supervision in place for all trips/outings.
16.	School transport arrangements including use of bus escorts	Risk of harm to children with SEN who have particular vulnerabilities.	The school has a code of conduct for school personnel (teaching and non-teaching) and adheres to the requirements of the Garda vetting legislation. The school has a SEN policy.
17.	Care of children with special educational needs, including intimate care where needed.	Risk of harm to children with SEN who have particular vulnerabilities.	The school has a code of conduct for school personnel (teaching and non-teaching) and adheres to the requirements of the

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			Garda vetting legislation. The school has a SEN policy and an Intimate Care Plan for students in need of such care.
18.	Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	Risk of harm due to physical altercation between pupils and/or between pupil and school personnel	The school has complied with the Understanding Behaviours of Concern and Responding to Crisis Situations to address uncertainty for staff on how to respond where there are concerns regarding physical safety.
19.	Administration of First Aid	Risk of harm in one to one First Aid treatment situations	The school has in place a policy for the administering of First Aid.
20.	Curricular provision in respect of SPHE, RSE	Risk of harm due to inappropriate communications between a child and another child or school personnel/adult	The school implements the SPHE curriculum and the Wellbeing Programme at Junior Cycle. The school has in place a Code of Behaviour for pupils.
21	Prevention and dealing with bullying amongst pupils	Risk of harm due to inadequate training and awareness of Anti-Bullying procedures.	The school has a Code of Behaviour and an Anti-Bullying policy (Bi Cinealta) to prevent and address bullying in schools.
22.	Training of school personnel in child protection matters	Risk of harm due to inadequate school personnel training in child protection matters.	The school ensures all personnel, including BOM personnel, avail of relevant training and maintains records of all such training.

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23.	Use of external personnel to supplement curriculum	Risk of harm due to inadequate training for external personnel	The school has in place procedures for the use of external persons to supplement delivery of the curriculum.
24.	Use of external personnel to support sports and other extra-curricular activities	Risk of pupil being harmed by a member of external personnel, external sports coach or volunteer	The school has in place procedures for the use of external sports coaches. The school adheres to the requirements of the Garda vetting legislation. The school ensures all new personnel are provided with a copy of the Child Safeguarding Statement and Risk Assessment.
25.	Care of pupils with specific vulnerabilities/needs	Risk of harm to children with SEN who have particular vulnerabilities.	The school has a SEN policy and an Intimate Care Plan for students in need of such care.
26.	Pupils from ethnic minorities/migrants	Risk of harm due to racism/discrimination.	The school undertakes anti-racism awareness initiatives. The school has a Code of Behaviour and an Anti-Bullying policy (Bi Cinealta) to prevent and address bullying in schools.
27.	Lesbian, gay, bisexual or transgender (LGBT) children	Risk of harm due to discrimination/homophobic bullying.	The school has a Code of Behaviour and an Anti-Bullying policy (Bi Cinealta) to prevent and address bullying in schools. The school undertakes LGBT awareness initiatives.

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28.	Pupils perceived to be LGBT	Risk of harm due to discrimination/homophobic bullying.	The school has a Code of Behaviour and an Anti-Bullying policy (Bi Cinealta) to prevent and address bullying in schools. The school undertakes LGBT awareness initiatives.
29.	Children on Tusla's Child Protection Notification system (CPNS)	Risk of harm to pupils due to inadequate sharing of information by external agencies.	The school has in place procedures in relation to assisting the school DLP/DDLP in respect of disclosures by Tusla.
30.	Children with medical needs	Risk of harm to pupils due to lack of training/medical provision.	The school has in place procedures/policy for the administration of medication to pupils.
31.	Recruitment of school personnel including Teachers/SNA's/ caretakers/secretaries/cleaners/sports coaches	Risk of harm to pupils due to inadequate recruitment procedures.	The school adheres to relevant DEY circulars in respect of recruitment. The school adheres to the requirements of the Garda vetting legislation.
32.	External Tutors/Guest Speakers	Risk of harm due to inadequate training for external personnel	The school has in place procedures for the use of external persons to supplement delivery of the curriculum.
33.	Volunteers/Parents in school activities	Risk of harm due to inadequate training for external personnel	The school has in place procedures for the monitoring/supervision of volunteers and parents in school activities.
34.	Visitors/contractors present in school during school hours	Risk of harm due to inadequate monitoring of visitors/contractors to the school.	The school has in place visitor sign-in procedures for the monitoring/supervision of visitors/contractors

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
35.	Visitors/contractors present during after school activities	Risk of harm due to inadequate monitoring of visitors/contractors to the school after school hours.	The school has in place procedures for the monitoring/supervision of visitors during after school hours.
36.	Participation by pupils in religious ceremonies/religious instruction external to the school	Risk of pupil being harmed by a member of school personnel, a member of staff of another organisation or other person where the pupil is participating in out of school activities eg school outings/trips. Risk of harm due to inadequate supervision of pupils while attending out of school activities.	The school has in place a policy and clear procedures in respect of school outings. The school has adequate supervision in place for all trips/outings.
37.	Use of Information and Communication Technology by pupils in school, including social media	Risk of harm caused by a member of school personnel communicating with pupils and accessing/circulating inappropriate material via social media, texting, digital device or other manner.	The school has an AUP in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents. The school has in place a policy for governing the use of smartphones and tablet/Chromebook devices.
38.	Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Risk of pupil being harmed in classroom by a member of school personnel	The school has in place procedures for supervision of students in smaller group settings. The school has in place a robust Mobile phone policy.

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39.	Students from the school participating in work experience elsewhere	Risk of pupil being harmed by a member of staff of another organisation or other person where the pupil is participating in Work Experience activities	The school has in place robust procedures in respect to pupils undertaking work experience outside of the school.
40.	Student teachers undertaking training placement in school	Risk of pupils being harmed in the classroom by a student teacher on placement.	The school has in place procedures in respect of student teacher placements including a robust initial Induction programme
41.	Use of video/photography/other media to record school events	Risk of harm caused by a member of school personnel with respect to the recording of pupils/school events and circulating material without permission via social media, texting, digital device or other manner.	The school has in place procedures for the seeking of permission from parents with respect to the recording of pupils in school events.
42.	After school use of school premises by other organisations	Risk of harm to pupils after school hours by personnel of other organisations during after school use times.	Adequate supervision of school premises during after school hours. A strict Licencing Agreement in place with all users of school premises after hours.
43.	Homework club/evening study	Risk of pupil being harmed in classroom by a member of school personnel	The school has in place procedures for supervision of students in smaller group settings/after school study.

Examples of Activities, Risks and Procedures

The examples listed in this document are provided to assist schools in undertaking their risk assessment under the Children First Act, 2015. Schools should note that this list of examples is not intended to be exhaustive, and that the inclusion of an example of a policy or procedure on these lists does not make it mandatory. It is the responsibility of each school to ensure, as far as possible, that any other risks and procedures that are relevant to its own particular circumstances are identified and specified in the written risk assessment and that adequate procedures are in place to address all risks identified.

It is acknowledged that schools already have in place a range of policies, practices and procedures to mitigate the risk of harm to children while they are participating in the activities of the school and that some school activities will carry low or minimal risks of harm compared to others. In the context of the risk assessment that must be undertaken by schools, the Children First Act, 2015 refers to risk as 'any potential for harm'.

Therefore, it is important that, as part of its risk assessment process, each school lists and reviews all of its various activities (which shall include identifying those that may carry low risk of harm as well as those that carry higher risks of harm). Doing so will help the school to:

- Identify, as required under the Children First Act, 2015, any risks of harm that may exist in respect of the school's activities.
- Identify and assess the adequacy of the various procedures already in place to manage those risks of harm.
- Identify and put in place any such additional procedures as are considered necessary to manage any risk identified.

Online Safety

The *Addendum to Children First: National Guidance for the Protection and Welfare of Children 2017* published in January 2019 clarifies that organisations providing relevant services to children should consider the specific issue of online safety when carrying out their risk assessment and preparing their Child Safeguarding Statement and Risk Assessment.

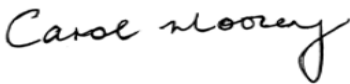
The Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet during distance learning and assisting parents and guardians to be aware of their role also. Schools should ensure that their Acceptable Use Policy (AUP) informs and guides remote or distance learning activity.

Risk in the context of this Child Safeguarding Statement and Risk Assessment is the risk of 'harm' as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in the Children First Act 2015: 'harm' means, in relation to a child— (a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child's health, development or welfare, or (b) sexual abuse of the child, whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances, or otherwise.

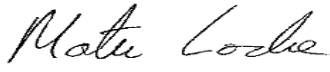
In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the Board of Management on 09th October 2026

Signed:*		Date: 09/10/2026
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Chairperson of the board of management

Signed:*		Date: 09/10/2026
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Principal/Secretary to the board of management

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again on the 06th October 2027

Location of copies of the Child Protection Procedures and Children First Guidance

The online location for the procedures are available on the Department of Education and Youth website www.gov.ie/childprotectionschools, providing a link to the Children First National Guidance 2017, [Children First National Guidance 2017](#).

The procedures are also available on the school website. Hard copies can be made available on request from the school reception office.

Please note that a signed copy of these procedures is on display in the main reception area.